



# WRIGHT COUNTY DEPARTMENT OF HIGHWAYS

Wright County Public Works Building  
1901 Highway 25 North  
Buffalo, Minnesota 55313

Jct. T.H. 25 and C.R. 138  
Telephone: (763) 682-7383  
FAX: (763) 682-7313

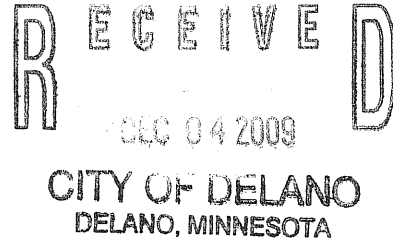
WAYNE A. FINGALSON, P.E.  
Highway Engineer  
(763) 682-7388

VIRGIL G. HAWKINS, P.E.  
Assistant Highway Engineer  
(763) 682-7387

MARK JOHNSON  
Right of Way Agent  
(763) 682-7386

December 1, 2009

Phil Kern, City Administrator  
City of Delano  
205 Bridge Avenue E, Box 108  
Delano, MN 55328



Re: 2010 Maintenance Agreement

Dear Mr. Kern:

It is once again time to renew our annual municipal agreement for the maintenance activities on the road(s) listed on the enclosed agreement.

Wright County will continue to use the same method for computing the reimbursement for these maintenance agreements with Wright County cities. Beginning with the 2001 agreements, we based the reimbursement on the average municipal maintenance costs for the previous three years. Before that, we had based the reimbursement on cost history for only one year. This change minimizes the variability in costs from year to year which can occur, particularly for snow/ice control. The estimated total cost on the attached agreement is based on the average of the years 2006, 2007, and 2008 (since 2009 costs are not compiled yet). Please note that the actual payment for this 2010 agreement will be based on the average costs for the years 2007, 2008, and 2009.

I have enclosed two copies of the 2010 agreement for your review and approval by the City Council. Please return both copies of the executed agreement. After approval by the County Board, one of the copies will be returned to you for your files. A check reimbursing your city for the maintenance activities covered under our 2009 agreement will be sent out soon.

If you have any questions concerning this or if you note any discrepancies, please don't hesitate to contact our office.

Sincerely,

Wayne A. Fingalson  
County Highway Engineer

Enclosed: (2) Two 2010 Maintenance Contracts

MAINTENANCE AGREEMENT - 2010

THIS AGREEMENT made and entered into by and between the City of Delano hereinafter referred to as the "City" and the County of Wright hereinafter referred to as the "County".

WHEREAS, Chapter 162, Minnesota Statutes, permits the County to designate certain roads and streets within the City as County State Aid Highways, and

WHEREAS, the City has concurred in the designation of the County State Aid Highway within its limits as identified in County Board's resolutions of August 28, October 8, November 5, December 3, December 27, 1957 and January 7, 1958, and

WHEREAS, it is deemed to the best interest of all parties that the duties and responsibilities of both the City and the County as to maintenance on said County State Aid Highways to be clearly defined,

NOW THEREFORE, IT IS AGREED with regard to said County State Aid Highway maintenance:

That the City will be responsible for routine maintenance on the following highways.

<u>MAINT. PLAN</u>	<u>ROAD</u>	<u>SEGMENT</u>	<u>MILES</u>	<u>COST/MI.*</u>	<u>TOTAL COST*</u>
C.	CSAH 17	From TH 12 to Park Avenue	0.79	\$2,559.16	\$ 2,021.74
ESTIMATED TOTAL =			0.79		\$ 2,021.74

That routine maintenance shall consist of the following: (Maint. Plan)

C. Snow and Ice Control

\*Based on average annual costs of years 2006, 2007, and 2008

That when the City deems it desirable to remove snow by hauling, it shall do so at its own expense. Snow and ice removal on sidewalks and other boulevard related maintenance outside the curb or street area is governed by City Ordinance.

That the County will be responsible for all other maintenance.

That in December of 2010, the City shall receive payment from the County for their work. This amount shall be based on the average annual cost per mile for the years 2007, 2008, and 2009 for routine maintenance on Municipal County State Aid Highways. The average annual cost per mile will reflect only those costs associated with the areas of routine maintenance for which the city is responsible

ADOPTED:

\_\_\_\_\_, 20\_\_

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

CERTIFICATION

I hereby certify that the above is a true and correct copy of a resolution duly passed, adopted and approved by the City Council of said City on \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
City Clerk

APPROVED AND ACCEPTED:  
COUNTY OF WRIGHT

\_\_\_\_\_  
Name of City

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