

# REQUEST FOR ACTION

**Department Head**

Tammy Matthees

**City Council Date**

December 15, 2009

**Agenda Item**

5.

Claims List of the Delano EDA/Crow River Villa Apartments for the month of November 2009.

**ACTION REQUESTED**

As Housing Director, I am requesting a motion and approval of the Claims List of the Delano EDA/Crow River Villa Apartments for the month of November 2009, totaling \$4,959.89.

**BACKGROUND**

Management has summarized the Claims List for the Delano EDA/Crow River Villa Apartments. Behind the summarized Claims List, you will find a copy of the Custom Transaction Detail Report of the Delano EDA/Crow River Villa Apartments for the month(s) summarized on the Claims List.

**FUNDING**

Not applicable.

**ATTACHMENTS**

Please review the Claims List, and the supporting documentation, and if you have any questions, you can call me before the meeting at:

**(763) 972-2945 office**

Thank you.

DELANO ECONOMIC DEVELOPMENT AUTHORITY  
Crow River Villa Apartments' Claims Summary

Month / Year  
November 2009

Amount of Claims:  
\$ 4,959.89

Total Claims

\$ 4,959.89

11:17 AM

12/08/09

Accrual Basis

# Crow River Villa Custom Transaction Detail Report November 2009

Date	Num	Name	Memo	Amount
Nov 09				
11/3/2009	8634	Tristan Mors	Oct 2009 Cleaning Cont	410.00
11/3/2009	8635	Winslow Sinkel	Oct 2009 Maint cont	300.00
11/3/2009	8636	City of Delano	Nov 2009 Payment	700.00
11/3/2009	8637	Ram Buildings Inc	Oct 2009 Act Fees	0.00
11/3/2009	8638	Twin City Office Supply Co.,...	Inv # 573314-0 Office supplies	220.78
11/3/2009	8639	Postmaster	Return shipment of Hydrant parts	9.05
11/10/2009	8640	Card Services	Inv Date 11/1/09 Batteries	7.82
11/10/2009	8641	Twin City Office Supply Co.,...	Inv #573636-0 Office supplies	39.04
11/10/2009	8642	Herald Journal Publishing Inc	Stmt Date 10/31/09	33.33
11/10/2009	8643	Menards - Buffalo	Stmt Ending 10/31/09	81.31
11/10/2009	8644	RAM Enterprises, Inc	Fee Acct for Month of Oct 2009	177.00
11/10/2009	8645	Delano True Value	Closing Date 10/31/09 Outside faucet supplies	14.28
11/10/2009	Online	Culligan	Service for Nov 2009	41.95
11/10/2009	Online	Xcel Energy	Stmt Date 11/2/09	703.23
11/17/2009	8646	Watertek	soft Salt Deliv 11/13/09	248.94
11/17/2009	8647	Delano Municipal Utilities	present reading date 10/28/09	314.02
11/17/2009	8647	Delano Municipal Utilities	present reading date 10/28/09	1,465.35
11/17/2009	8648	City of Delano	Postage	10.66
11/17/2009	8648	City of Delano	Meal for reg meeting	8.00
11/17/2009	8648	City of Delano	building maint supplies	7.47
11/17/2009	8648	City of Delano	Computer Monitor	138.66
11/17/2009	8649	B P	fuel to Reg meeting	26.00
11/17/2009	8650	Tammy Matthees	parking at reg meeting	3.00
Nov 09				<u>4,959.89</u>

December 15, 2009

## CLAIMS LIST

# DELANO EDA / CROW RIVER VILLA

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Joe McDonald, Mayor

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Holly Schrupp, Council Member

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Brad Hotchkiss, Council Member

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Larry Bartels, Council Member

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Betsy Stofa, Council Member