

**MINUTES  
CITY OF DELANO  
HISTORIC PRESERVATION ADVISORY COMMITTEE  
Monday December 7, 2009  
6:00 p.m.**

**1. CALL TO ORDER**

The regular meeting of the Historic Preservation Advisory Committee was called to order by Chairman Debbie DeBeer, on Monday, December 7, 2009 at 6:30 p.m.

**2. ROLL CALL**

**Members Present:** Debbie DeBeer, Chairman  
Jason Thompson, Vice Chair  
Marla Frach, Secretary  
Brad Bruhn, Member  
Robert Gruba, Member

**Members Absent:** Jon Steinmetz, Member  
Bob Heltemes, Member

**Also Present:** Marlene E. Kittock, City Clerk

**3. APPROVAL OF AGENDA**

Motion by Brad Bruhn, seconded by Marla Frach to approve the agenda of the Monday, December 7, 2009 Historic Preservation Committee Meeting. Motion Carried.

**4. MINUTES**

**a. Minutes of November 2, 2009**

Motion by Brad Bruhn, seconded by Marla Frach to approve the minutes of the Historical Preservation Committee of November 2, 2009, Motion Carried.

**5. DISCUSSION ITEMS**

**a. Old Fashion Christmas Event (OFC)**

Debbie DeBeer stated that the Old Fashion Christmas was a huge success. The Arts Council estimated about 800 to 1000 people. Lots of non-residence came to Delano, the down town business where packed and busy all day. Lots of people wanted to know hours of operations for the History Center in order to visit at different times of the year. Committee needs to come up with various themes though out the year to draw people into the Center. The Senior Center made over \$500 on the bake sale. Plans are on the way for

**MINUTES**  
**CITY OF DELANO**  
**HISTORIC PRESERVATION ADVISORY COMMITTEE**  
**Monday December 7, 2009**  
**6:00 p.m.**

next year's event on Saturday December 4, 2010, or the first Saturday of December. Plans are to add additional events, more live window scenes.

**b. Cookbook Sales Update**

Marla Frach reported that cookbook sales were very slow. Many commented that it was too pricey. Debbie DeBeer suggested that since the Society has this much in them we should continue with the \$20 donation to the renovation of the building and receive a historic cookbook theme. Marla stated that the Society may need to discuss some of the typographical errors within the book and come up with a supplement publication.

**c. Discuss Building Preservation and Future Center Plans and RFP for Architect**

Marlene E. Kittock stated that RFP is on City Council docket for December 15, 2009, and any additions or amendments to the RFP that were not included in last month's discussion should be given to her by December 10, 2009, for inclusion in the discussion at the Council meeting. Brad Bruhn will touch bases with City Administrator, Phil Kern to make sure all the committee concerns and issues are addressed.

**d. Dynamic Signs – To allow or not to allow” referral from the Planning Commission**

Marlene E. Kittock explained that the Planning Commission has been reviewing the city's sign ordinance with respect to dynamic sign or computerize electronic message boards. She explained as part of the recent discussion it was suggested by the council liaison to the Planning Commission Betsy Stolfa that the Preservation Committee comment on allowance of dynamic signage for the CBD or B-4 Zoning District. Debbie DeBeer stated that during the OFC and other organization that she is involved with, she discussed the usage or allowance of dynamic signage in both the B-4 (CBD) as well as the in other zoning districts of the city. Marlene E. Kittock stated that the Planning Commission would welcome all comments even though they only asked about the CBD. The consensus of the Preservation committee was that dynamic signage should not be allowed within the CBD, even though the traffic speed may be slower there is a greater amount of pedestrian traffic and more likely to cause of accidents. Plus reading a scrolling or blinking light would be more distracting. Definitely not in a residential district or mixed residential uses. Those uses between commercial and residential districts that are within close proximity of each other should have a lights out after 10 p.m. regulation and reduce brilliance factor such as the one for the school. With respect to these type of signs along Highway 12 these signs should be as mute, soft and least obtrusive as possible. Debbie DeBeer stated that a stationary sign is

**MINUTES  
CITY OF DELANO  
HISTORIC PRESERVATION ADVISORY COMMITTEE  
Monday December 7, 2009  
6:00 p.m.**

much easier to read and digest or comprehend than a blinking or scrolling signs, as ones attention is focus on the change in message and not on driving and other issues.

**Motion by Debbie DeBeer, seconded by Robert Gruba to recommend that dynamic signs not be allowed within the CBD. Motion Carried**

**Motion by Debbie DeBeer, seconded by Jason Thompson that dynamic signs in the highway 12 business districts be as mute and soften as much as possible with no sign being allowed to scroll, flash or blink. Motion Carried.**

**e. Discuss Bill Eppel's presentation and advertising thereof**

Debbie DeBeer stated that Bill Eppel will be displaying his collection of photo's and Delano memorabilia and artifacts January 10, 2010.

**6. COMMUNICATIONS AND ANNOUNCEMENT**

**a. Dream Team Meeting**

No new report was available.

**7. ADJOURNMENT**

There being no further business to discuss the Historic Preservation Advisory Committee meeting of December 7, 2009, the regular meeting of the Delano Heritage Preservation Committee was adjourned at 7:00 p.m.

The next meeting is scheduled for January 4, 2010, at 6:00 p.m. in the Conference Room at Delano City Hall.

---

Debbie DeBeer, Chairman

---

Marla Frach, Secretary

ATTEST:

---

Marlene Kittock, City Clerk